

B.F.S.J. Govt College Assam (Kocmul)
 Class - B.Com - I Computerized A/c System
 (Tally Prime)
Lesson Plan -

Week	Topic
10/2/25 Week - ①	Intro to C.A.S.
15/2/25 Week ②	Installation of Tally Prime
17/2/25 Week ③	Security Control, data backup [Assignment - ①]
22/2/25 Week ④	Export & Import data, Edit log feature & Gateway of tally Assn
24/2/25 Week ⑤	Company Creation (Feature & Configuration)
11/3/25 Week ⑥	Shutting and Deleting, Ledger Creation
13/3/25 Week ⑦	Cost Centre, Budget, Stock Item, Purchase & Sales order processing
17/3/25 Week ⑧	B/S and P/L, BRS in Tally Prime
21/3/25 Week ⑨	Debit note & Credit note in tally
24/3/25 Week ⑩	MIS and Different Report in tally [Assignment - 2]
28/3/25 Week ⑪	Income tax & GST in tally
31/3/25 Week ⑫	Entries Related to TDS/TCS
5/4/25 Week ⑬	Payroll in Tally Prime Salary A/c Payroll MASTER EPF & ESF [Test]
12/4/25 Week ⑭	Voucher Entries Related to Accounting & Inventory
17/4/25 Week ⑮	Voucher Entries Related to taxation & Payroll

Signature of
Teacher
